

## Purchase Ledger Clerk



For over 20 years, our success has been built on creating outstanding developments in desirable locations. Every aspect of the location, design and specification of our homes is carried out with meticulous attention to detail and utmost care.

Over the years we have carefully built our reputation, turnover and sales figures and we have continued ambitious growth targets for the future. Despite our growth, we remain true to our values - giving people real responsibility, acting on initiative and caring for the wellbeing of our employees. Our head office is in Chasetown and we have offices in Shrewsbury and Stratford upon Avon.

Being a five-star house builder is important to us, quality and customer experience is integral to our success.

We are looking to recruit a Purchase Ledger Clerk on a permanent basis in our growing Accounts Team. Duties will include, authorising and posting invoices to an in-house system, matching invoices to POD's, dealing with supplier queries, supplier statement reconciliation and other ad hoc duties as required.

The successful candidate will have previous purchase ledger experience. You will be confident, enthusiastic and eager to learn new skills, and also be computer literate with good spreadsheet and word processing skills.

This is an excellent opportunity for a person to join an ambitious and rapidly growing company.

Hours will be 37 hours per week with an attractive salary for the successful candidate.

We're proud of our reputation as a professional, friendly, approachable business and would like to hear from you if you are interested in finding out more about the role.

Please send your CV and covering letter to: [rachelowen@cameronhomes.co.uk](mailto:rachelowen@cameronhomes.co.uk)